Invesco US_EMAIL RETURN		
FIELD	**INSTRUCTION**	**ADDITIONAL NOTES**
Type	Default: Email Return	**Email return is used when the WS requests for a copy of the notes to be sent to them**
Internal Comment	Instruction on who to send the copy of the notes to (WS/Internal Names and/or email addresses)	
Special Instructions	Wholesaler's instructions	
Date	Use activity date	
Time	Time is not required	
Advisors	FA names added on the main note	
Subject	Leave blank	
Text	**Optional: If the WS requests for a copy of the notes, you can put the following under Text.** Dear WS, As requested, kindly see below copy of the notes you left for your **(Date)** meeting with (FA Name, et al. if 2 or more FAs): ********** Notes from activity note. ********** Thank you and have a good one.	*** Note: E-Mail Return Notes are duplicates of the Activity Note, but some fields (specified here as *Not Required*) do not apply when sending the note; only the Date, Name(s) of FA(s) and Activity Note text are needed.
Activity Type	Leave blank	
Activity Subtype	Leave blank	
Count Cross-check	1	